

BCI GROUP HOLDINGS LIMITED
(the “**Company**”)
(Incorporated in the Cayman Islands with limited liability)
(Stock Code: 8412)

Shareholders Communication Policy (“Policy”)

1. Purpose

1.1 This Policy aims to set out the principles with the objective of providing the shareholders of the Company (the “**Shareholders**”) with information about the Company and enabling them to engage actively with the Company and exercise their rights as shareholders in an informed manner.

2. General Policy

2.1 Information shall be communicated to Shareholders through the Company’s quarterly reports, interim reports, annual reports, annual general meetings and other general meetings that may be convened, as well as by making available all the (i) corporate communication documents (the “**Corporate Communication**”) including, but not limited to, copy of annual reports, interim reports, quarterly reports, notices of meeting, circulars, proxy forms; (ii) other documents issued by the Company which are published on the website of The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) for the information or action of holders of any of its securities, including announcements, monthly returns on movements in the Company’s securities for each month and next day disclosure returns; (iii) constitutional documents of the Company and board committees; (iv) corporate information including list of directors of the Company (“**Directors**”); and (v) other corporate publications including the procedures Shareholders can use to propose a person for election as a Director on the Company’s website.

2.2 Effective and timely dissemination of information to Shareholders shall be ensured at all times. Any question regarding this Policy shall be directed to the company secretary of the Company or the board of Directors (“**Board**”).

3. Communication Strategies
Shareholders’ Enquiries

3.1 Shareholders may at any time make a request for the Company’s information to the extent such information is publicly available. The contact details of which are set out as follows:

BCI Group Holdings Limited

14/F., Bupa Centre
141 Connaught Road West Sai
Ying Pun, Hong Kong
Telephone: (852) 2810-9009
Facsimile: (852) 2602-6337

- 3.2 The Shareholders should direct their questions about their shareholdings to the Hong Kong branch share registrar and transfer office of the Company, the contact details of which are set out as follows:

Boardroom Share Registrars (HK) Limited

31/F.,
148 Queen's Road East
Hong Kong
Telephone: (852) 2980-1333
Facsimile: (852) 2810-8185

Corporate Communication

- 3.3 Corporate Communication will be provided to Shareholders in the printed form or through electronic means in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Shareholders who have elected to receive the corporate communications by electronic means have the right to obtain printed copies of the corporate communications free of charge.
- 3.4 Shareholders are encouraged to provide their up-to-date contact details to the Hong Kong share registrar of the Company in order to facilitate timely and effective communications.

Shareholders' Meetings

- 3.5 The annual general meetings and other general meetings of the Company are the primary communication between the Company and the Shareholders. Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend.

- 3.6 Appropriate arrangements for general meetings shall be in place to encourage Shareholders' participation.
- 3.7 The process of the Company's general meeting will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 3.8 Board members, appropriate management executives and external auditors will attend annual general meetings to answer Shareholders' questions.

Company's Website (<http://www.mrsteak.com.hk/>)

- 3.9 The Company's website provides the Shareholders with corporate information on the Company and its subsidiaries (collectively, the "Group"). It also provides information on corporate governance of the Group and the compositions and functions of the Board and the Board committees.
- 3.10 In addition to the "Investor Relations" section in which corporate communications of the Company are posted as soon as practicable following their release on the Stock Exchange's website (www.hkexnews.hk), all presentation materials provided in conjunction with the Company's annual general meeting and results announcement each year, press releases and newsletters issued by the Company from time to time are also available on the Company's website to facilitate communication between the Company, Shareholders and investment community.
- 3.11 Information on the Company's website is updated on a regular basis.

4. Shareholder Privacy

- 4.1 The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by the Stock Exchange, the Securities and Futures Commission or applicable laws and regulations to do so.

Date: 23 March 2018

This document is published in English and Chinese versions.
In case of any inconsistency, the English version shall prevail.